

2nd September 2013

Dear Members,

You are cordially summoned to attend the next full Council Meeting of Melksham Without Parish Council which will be held D.V. **next Monday 9th September at 7.00 p.m. at Crown Chambers, Market Place Melksham** to consider the Agenda below.

Minutes of the last Council Meeting held on 22nd July are enclosed, together with Minutes of the Staffing Committee Meeting of 5th August and the Minutes of the Planning Committee Meeting and the Allotment Committee Meeting held on 12th August 2013

Kind regards

Yours sincerely,

Mary Jarvis

Clerk

AGENDA

1. Welcome and apologies
2. To receive Declarations of Interest
3. a) To approve Dispensation for Cllr. Paul Carter
b) To confirm final Committees & reps. – request for rep for Whitley Reading Rooms. (*Offer from Terry Chivers to be RR rep & footpaths Shaw & Whitley*)
c) Health Forum – email from Paul Clark
d) New councillors – training courses 5th October Central Wiltshire
- 3 a) To approve the Minutes of 12th August Planning Committee
b) Any matters arising:
Min. 186/13 MUGA – Report – Site Meeting 10th September 10.00 a.m.
- 4 a) To consider the following planning applications:
(i) W13 00999/FUL Land rear of 63 Shaw Hill . Refurbishment and alteration of existing dwelling plus erection of new dwelling & associated works
(ii) MT/13 02493/FUL Sainsburys Supermarket. Variation of Condition 1 (W12/00375/S73) to facilitate footpath and fence amendments *Town application*

And any others which may be received

5. Planning Correspondence
(i) Wilts Core Strategy – consultation re proposed modifications

- (ii) Notification that W13/00522/LBC for change of use of ancillary building to new dwelling and new access has been withdrawn.
 - (iii) Notification that W12/02298/FUL Land South West of Christie Miller Sports Centre (*Herman Miller & new Pavilion*) has been approved.
- 6. a) To approve the Minutes of the last full Council Meeting 22nd July
 - b) Matters arising
 - (i) Phoneboxes – email from BT
 - (ii) Westhill safety barrier – to note quotation has been accepted
- 7. Finance
 - a) To note and approve the recommended salary increase w.e.f. 1st April
 - b) To note receipts
 - c) To check and approve accounts for payment
 - d) Council VAT Liability & Business rates – report re advice
- 8. Sports Field issues – to approve new booking form, rates & condition
- 9. Best Kept Village Competition – results
 - (i) Request for relocation of litter/dog bin, First Lane (Cllr. Chivers)
- 10. Highway , Drainage and Transport
 - a) Proposed Footway Works Whitley & Community Consultation
 - b) Proposed Community Days – email from Stuart Renfrew
 - c) Speeding to and from Townsend Farm – metro count
 - d) Request for Pedestrian Crossing over A365 The Spa – low cost options
 - e) Cycle Route, Portal Road, Bowerhill – email from Damean Brown
 - f) Report from Whitley Flood Prevention Group
 - g) Flooding problem in Beanacre (Cllr. Chivers)
 - h) Improved rail service for Melksham & Correspondence re: parking/buses
 - i) Changes to Faresaver service on 1st Sept 2013 – Copy letter from MP
 - j) SIDs – Community Briefing Paper
 - k) Request for cycleway between Melksham –Shaw along A365
 - l) Falcon Way roundabout – request for volunteers to maintain planting
- 11. a) To approve the Minutes of Allotment Committee Mtg held on 12th August
 - b) Any matters arising
 - c) To approve the Allotment Committee recommendations
 - d) Proposed Council allotments at Bowerhill with water
- 12. Rights of Way:
 - a) Proposed Diversion for Footpath 23
 - b) Proposed new Right of Way route to Giles Wood & Canal and closure of permissive path, Bowerhill
 - c) Copy letter re paths from Melksham Bypass to packhorse bridge
 - d) To note Diversion Order for Footpath 32
- 13. General Correspondence *for action*
 - (i) Invitation to Wilts and Berks Canal Trust AGM 19th October.
 - (ii) Post Office Community Enterprise Fund & reply from Jo Swinson MP
 - (iii) Possible return of coach parking to town – news item from MTC
 - (iv) “Undermining local economic growth” – request for comments by Melksham News on Eric Pickles speech

14. General Correspondence *for information*
- (i) Melksham House – SCOB Update & request for rep for project group to examine access and egress to new Campus
 - (ii) Update re Temporary Closure of Trowbridge Birthing Centre
 - (iii) Forthcoming Training events in Wiltshire
 - (iv) Rural Fair Share Campaign & petition
 - (v) Seniors newsletter
 - (vi) Community First AGM – Wednesday 25 September 2013
 - (vii) RSN – rural services newsletter & report re rural issues & young people
 - (viii) Road closures for Remembrance day – guidance from Wilts Council
 - (ix) Metrocount process and Community Speed watch – copy correspondence
 - (x) Wiltshire, Swindon & Oxfordshire Canal Partnership Agenda – 12th Sept
 - (xi) Melksham Our Community Matters newsletter 30/08/13

The following items may be held in committee:-

15. Staffing matters
- a) To approve the Minutes of the Staffing Committee Meeting 5th August
 - (i) Min. Assistant Parish Officer – report
 - (ii) Min. Part- time Minute Secretary post – report
 - b) To approve Staffing Committee recommendations
 - c) To give delegated powers to Chair Staffing Committee members & Clerk appoint new Minute Secretary & Assistant